

Keystone Montessori Preschool Whittier
7056 Washington Ave Whittier CA 90602 Tel: 562.325.5611 /562.303.7273
www.keystonemontessoripreschool.com

Please read the following van guidelines carefully with your child.

VAN GUIDELINES

1. No food or drinks on the van.
2. Seatbelts must be worn at all times.
3. Children need to remain seated at all times.
4. Children must respect the driver and fellow students at all times.
5. All personal belongings should be stored in the back of the van.

PICK -UP PROCEDURES /POLICIES

1. It is the children's responsibility to wait at the designated pick-up location until the bus arrives.
2. We do not take responsibility for any child until they are on the bus and signed in by the bus driver. Once the child is signed in, they may not leave the bus until we arrive at Keystone.
3. If the driver finds it necessary, seating will be assigned.
4. It is the responsibility of the parents to notify Keystone if the child will not be attending the Keystone Integrated Arts AfterSchool Program that day.
5. It is the responsibility of the parent to pick up their child if he/she misses the bus. Due to multiple schools as after-school pick-up sites, we can only wait for 5 minutes beyond dismissal time for children to load the bus.

The Keystone staff will go over these guidelines with your child. However, if these rules are not followed, children will be given one warning and then the following action steps will be followed:

First Offense: A written note will be sent home for the parents to sign.

Second Offense: A phone call will be made to parents at home/work, and the child will not be allowed to ride the bus for a week.

Third Offense: The child will not be allowed to ride the bus at all.

Child's Name: _____

Parent Signature: _____ Date: _____

Parent Signature: _____ Date: _____